



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Pay: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Do you have experience with any of our offered services from the following list? Select all items that apply.

Landscape Design:

____ Sprinkler Irrigation Installation

Landscape Maintenance:

____ Sprinkler Troubleshooting & Repair

- Shrub & tree planting
- Sod Preparation and Planting
- Building Retaining Walls & Paver Installation
- Mulch Preparation and Spreading
- Ground Cover Installation (weed barrier & bark)
- Waterfall Construction

- Shrub & Tree Pruning & Removal
- Turf Fertilization & Weed Treatment
- Mowing, Trimming & Blowing
- Spring/ Fall Debris Cleanup & Hauling
- Power Aeration
- Power Edging

Do you have a valid driver license? Yes No

If yes, state and license number: _____

Do you have any physical limitations that would prevent you from performing the duties involved in the position?

Yes No

If yes,
explain:

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College : _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list two professional references.

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____
 Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities
: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities
: _____

From: _____ To: _____ Reason for Leaving: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

I understand and agree that:

- 1) Pre-Employment Screening: My employment with Grandview Landscape is contingent upon my successful completion of the company's total pre-employment screening process, including assessment testing, if appropriate, and Grandview Landscape receiving references that it considers satisfactory. (Note: Assessment tests and reference results will not be disclosed to the applicant, whether or not employed by Grandview Landscape). I authorize and request that those individuals I have listed as work-related references furnish information about my employment record, including a statement of the reasons for the termination of my employment, work performance, abilities and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information.
- 2) Investigative Reports: In processing my application for employment, Grandview Landscape may verify all the information that I have provided or may produce or have prepared a consumer report for the purposes concerning my prior employment, military record, education, character, general reputation, personal characteristics, and prior convictions. I understand that upon written request to the company, I will be informed whether an investigative consumer report was requested and given full information as to the scope and nature of the investigation.
- 3) Probationary Period: I understand that I will be reviewed after 1 week and again at 30 days to ensure my performance is meeting the expectations of Grandview Landscape. Low performance could result in immediate dismissal at either of these probationary period checkpoints.
- 4) Employment At Will: I agree to comply with the policies, rules, regulations, and procedures of Grandview Landscape, I understand that I am an employee at will and that my employment, and compensation can be terminated with or without cause or notice, at any time, at the option of Grandview Landscape. I further understand that no manager or representative of the company other than the owner of Grandview Landscape has any authority to enter into any agreement with me for employment for any specified period of time or to make any agreement different or contrary to the foregoing. I understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by me and the owner of Grandview Landscape.

*Note: Federal law requires that employers hire only U.S. citizens or individuals authorized for employment in the United States. In compliance with such laws, Grandview Landscape will verify the status of every individual before employment begins. Therefore, employment is subject to verification of the applicant's identity and employment authorization. It will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization upon employment.

Signature: _____

Date: _____